

Hazard Identification Report Form

The Following section is to be filled out by the person identifying the hazard.
Then submitted by email to _____

If the matter is urgent, please phone _____

Name

Phone

Email

Floor and room number or area

Hazard (Please attach any extra evidence i.e. sketch or photo to email)

Have accidents been caused by this hazard?

☐ **Yes** ☐ **No** ☐ **Do not know**

If yes, please provide brief detail and fill out the Incident and Investigation Report Form.

Any corrective actions recommended/taken?

Any other comments:

Signature

Date

Time

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