

GOALPrime Organization Nigeria (GPON)



VENDOR REGISTRATION FORM



Section 1: Company Details and General Information

1. Company name (full legal name):	
2. Street Address: Postal Code: City:	3. P.O. Box and Mailing Address:
Country:	
4. Tel:	5. Fax:
6. Email:	7. Company Website:
8. Contact Name and Job Title:	
9. Email:	
10. Parent Company (Full legal / officially registered company name):	
11. Names of owner(s) and principals – Subsidiaries / Affiliates / CEO / Managing Director / Managing Member and those with controlling interests if applicable (attach a List if necessary):	
12. International Offices/Representation (Countries where the Company has local Offices/Representation):	
13. Type of Business (Mark one only): Corporate/ Limited: <input type="checkbox"/> Partnership: <input type="checkbox"/> Other (specify):	
14. Nature of Business: Manufacturer: <input type="checkbox"/> Authorised Agent: <input type="checkbox"/> Trader: <input type="checkbox"/> Consulting Company: <input type="checkbox"/> Other (specify):	
15. Year Established ¹ :	16. Number of Full-time Employees:
17. Licence no./State where registered and validity date:	18. VAT No./TaxI.D:

Section 2: Banking Information – OPTIONAL – to be provided only if payment from GPON is expected

19. Bank Name (and Bank ID if any):	20. Branch Name (and Branch Code if any):
21. Branch Address:	22. Tel. number:
	23. Fax number:
24. Bank Account Number:	25. Account Name ² :
26. Account currency ³ :	

¹ 3 years of operation is a minimum.

² The Account name is the Name that the Bank uses for the Company. It should be the same as the Company Name as stated in section 1 above.

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Section 3: Technical Capability and Information on Goods / Services Offered

30. For Goods only, do those offered for supply conform to National/International Quality Standards?

Yes No

31. List below up to a maximum of ten (10) of your core Goods/Services offered:

Description (one Line for each Item)	National/International Quality Standard to which Item conforms

Section 4: Experience

32. Recent Contracts with the NGO and/or other International Organizations:

<u>Organization:</u>	<u>Value:</u>	<u>Year:</u>	<u>Goods/Services Supplied:</u>	<u>Destination:</u>
_____ NAIRA/USD _____	_____	_____	_____	_____
_____ NAIRA/USD _____	_____	_____	_____	_____
_____ NAIRA/USD _____	_____	_____	_____	_____
_____ NAIRA/USD _____	_____	_____	_____	_____

33. Do you have outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*? Yes No

If available, please provide Credit Rating by Dun and Bradstreet or equivalent:

34. Please list any Disputes and Bankruptcy your Company has been involved in with NGO Organizations over the last 3 Years:

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Section 8: Official not to benefit

39. By signing this VRF, potential vendors confirm that they have read, understood and will comply with the GPON policy on the "zero tolerance" that strictly prohibits the acceptance of any type of gift and/or hospitality by GPON staff members participating in the procurement process. Please confirm.

Yes No Any breach of this clause may lead to the termination of all contracts your Company may have with GPON and removal from the approved vendor database.

Section 9: Others

40. Is your company already registered with the Corporate Affairs Commission (CAC)? If so, please provide registration number.

41. Certification:

I, the undersigned, hereby accept the GPON General Conditions, a copy of which has been provided to me, and warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

42. **Self-Declaration:** I, the undersigned, declare that:

(a) Our company is not involved in any fraudulent or corrupt activities and has not been in the past and is not currently under any investigation for any such activities which would render our company unsuitable for business dealing with GPON.

(b) Our company is not on, or associated with a company or individual, groups, undertakings and entities that are on the consolidated list established and maintained by the committee established by GOALPrime.

(c) Our company is not currently removed, invalidated or suspended by any other UN Headquarters, or Field Offices or any other UN Agencies (including the World Bank)

Name:
Stamp and Signature:

Functional Title:
Date: