THE OHIO STATE UNIVERSITY

Student Permission for Federal Student Aid Payments

Federal regulations allow The Ohio State University to apply your Title IV federal financial aid funds to your institutional charges such as tuition, course and program fees, technology and site-based fees, and housing and meal plan charges. Title IV federal financial aid includes Pell Grants, Direct Student Loans, Perkins Loans and TEACH and SEOG grants.

Beginning summer term 2016, you must grant a one-time authorization to Ohio State if you want your Title IV funds applied to *all* charges on your Statement of Account, including Student Health Insurance, orientation fees, penalty and late fees, etc.

To authorize Ohio State to apply your federal financial aid to *all* charges for summer term and after:

1. Log in to your Student Center via Buckeye Link.

2. Click on "other financial" at the bottom left of the Finances section and select **View Student Permissions** from the drop-down menu.

3. Click on **Grant Permissions** and follow the instructions. You will see a confirmation page when completed.

Note: You are not required to provide this authorization. However, **if your authorization is not received prior to the disbursement of financial aid for the term, Title IV funds may not be applied to all charges**, which may result in an outstanding balance that will cause late fees to be assessed if not paid by the due date. For summer term 2016, this means you must complete the above activity by **April 29** to ensure your federal student aid pays all charges

Questions?
We're here to help.

Columbus campus students:
Student Service Center (SSC)
SAS Building Lobby
281 W. Lane Ave. [map]

Email: ssc@osu.edu
Phone: 614-292-0300
Toll-free: 800-678-6440
Fax: 614-292-5587
Web: ssc.osu.edu
Hours: M-Th: 9 a.m. to 5 p.m.,
F: 9 a.m. to 4 p.m.

on your Statement of Account.

For step-by-step screenshots of how to grant your permission, please click [here](#).

For FAQs regarding Student Permissions for federal student financial aid, please click [here](#).

The Ohio State University | Enrollment Services | Columbus | OH | 43210

Student Permission for Title IV aid to pay all charges on Statement of Account

<u>**Frequently Asked Questions**</u>

1. How do I grant permission/authorization?
   a. Log in to your **Student Center** via BuckeyeLink.
   b. Click on "other financial" at the bottom left of the Finances section and select **View Student Permissions** from the drop-down menu.
   c. Click on **Grant Permissions** and follow the instructions.

2. How often do I have to complete the permission/authorization?
   a. Only once. It will remain valid for current and future years unless you rescind it.

3. Do I have to complete this permission/authorization?
   a. No, you are not required to provide this authorization. However, **if your authorization is not received prior to the disbursement of financial aid for the term, Title IV funds may not be applied to all charges**, which may result in an outstanding balance that will cause late fees to be assessed if not paid by the due date

4. What is Title IV aid?
   a. Title IV federal financial aid includes Pell Grants, Direct Student Loans, Perkins Loans and TEACH and SEOG grants.

5. What fees can Title IV aid apply to without my authorization?
   a. Examples: Instructional, General, Non-Resident, Program, Course and Class, Technology, Housing Room and Board, etc.

6. What fees require my authorization to allow Title IV funds to apply to them?
   a. Examples: Student Health Insurance, BUCKID, Orientation, EHE Licensure Voucher, Late Payment, Late Registration, Housing Penalties, Department Receivables, Finance Charges, etc.

7. How can I rescind my authorization?
   a. By contacting the <u>Student Service Center</u> in person or by emailing <u>ssc@osu.edu</u> using your BuckeyeMail account.

8. Is authorization also required for Parent PLUS loans?
   a. Yes authorization is also required for the Parent PLUS loan. This authorization will automatically flow from the submitted Parent PLUS loan application data:
      i. If the parent has authorized on the PLUS loan application, no further action is needed.
      ii. If the parent did not authorize on the PLUS loan application, the parent will need to contact the Student Service Center to change their PLUS loan authorization status.
   b. If the parent did not authorize on the PLUS loan application, the parent will need to contact the Student Service Center in writing (email) to change their PLUS loan authorization status.