



Government of India
Ministry of Culture

Applications are invited for award of Artistes Pension under 'Scheme of Pension and Medical Aid to Artistes' from artistes who are awardees (State Awardees or National Awardees) or categorized/recognized artistes of Akashwani/Doordarshan and who can substantially prove their source of earning from the art activity during their active age and whose personal income (including income of the spouse) should not exceed Rs.4,000/- (Rupees four thousand only) per month or annual income of Rs.48,000/- (Rupees forty eight thousand only) [This excludes artiste pension assistance amount already getting by a beneficiary from the Government (i.e. concerned State Govt./UT Administration)] and whose age on the date of application should not be less than 60(sixty) years.

2. Applications should be submitted in prescribed form through respective State Government/UT Administrations with their recommendations. Without recommendations of State Government/UT Administrations, the application shall not be considered and rejected summarily. The application form and full details of the Scheme are available on the website of the Ministry of Culture www.indiaculture.gov.in.

3. The application may be made online through using the Registration/login Page of Culture Scheme Monitoring System (CSMS) <http://csms.nic.in/login/index.php> on the website of the Ministry of Culture www.indiaculture.gov.in under the heading of 'MOC Schemes Application'.

4. All entries in the application form should be legible and filled clearly. Each page of the application and enclosures should be serially numbered and signed by the applicant. Further the page number of the relevant document should clearly be indicated on the check list.

5. The hard copy of duly filled-in application form for award of Artistes Pension along with all the necessary enclosures as mentioned in the application form should be sent to "The Director, South Central Zonal Cultural Centre, 56/1, Civil Lines, Opposite MLA's Hostel, Nagpur, Maharashtra, Pin-440001" through respective State Government/UT Administrations with their recommendations in the prescribed format.

6. **It may be noted that incomplete applications and applications without the recommendation of respective State Government/UT Administrations and necessary enclosures as mentioned in the application form will not be entertained, in any respect.**

APPLICATION FORM FOR ARTISTES PENSION UNDER 'SCHEME FOR PENSION AND MEDICAL AID TO ARTISTES'**PART-I (To be filled up by the applicant)**

1. Full name of the applicant : _____
(in capital letters)

2. Gender (Please tick ✓ the appropriate)

Male		Female	
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3. (i) Whether SC/ST/OBC* : _____ (ii) Whether Physically handicapped: Yes/No*

4. Nationality : _____

5. Father's/Husband's name: _____

6. Full address with Pin Code: _____

(a copy of self-attested documentary
proof should be enclosed)

A recent (not older than six months) clear & coloured passport size photograph of the applicant to be affixed and self-attested across the application form. Without photograph the application shall be rejected summarily.

Pin _____

7. Contact Details : (i) Cellphone/landline/Fax No. _____ (ii) Email ID: _____

8. Category (Please tick ✓ the appropriate)

Whether from North Eastern States		Whether belongs to any tribal community		General (other than from North Eastern States & tribal community)	
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9. Aadhaar No.[Mandatory] : _____ (a self-attested copy should be attached)

10. (i) Marital Status: Married/Unmarried* (ii) Name of Spouse: _____

(iii) Aadhaar No. of Spouse : _____

11. (i) Date of Birth in Christian era : _____ (ii) Age on the date of application: _____

12. Educational qualification(s) of the applicant: _____
(copy of proof to be attached)

13. (a) Present occupation of applicant : _____

(b) Employment and income details of spouse : _____

(c) Annual personal income of the applicant (including income of the spouse) from all sources: _____
(Original copy of income certificate in the prescribed format [(Annexure-II(A))] issued by Competent Authority of the State/UTs concerned should be enclosed)

14. Number of persons wholly dependent on the applicant : _____

Name	Age	Relationship	Occupation & Income

15. Details of immovable property, if any, in the name of applicant or the dependent member : _____

16. Particulars of contributions made in the field of Culture (Copy of supporting document may be furnished): _____

17. Particulars of Awards, recognition, or distinction received from Central/State Govt. or any prominent Literary or Arts Society (Copy of relevant certificates should be furnished): _____

18. Bank Accounts details of the applicant: (i) Bank Account No. _____
(ii) Name of Bank & Branch : _____
(iii) IFS Code: _____ (iv) MICR Code: _____
[A duly filled-in and signed prescribed Bank Authorization letter (Annexure-IV) which is verified & signed by the Manager of the concerned Bank should be enclosed (in original)].
19. Whether the applicant is in receipt of any other grant or award of pension from Govt. of India/State Govt./UT Administration and if so, the details of amount etc.: _____
20. (i) Whether Income Tax Payer : Yes/No* (ii) Permanent Account Number (PAN): _____
21. Any other relevant information which applicant may like to intimate the Ministry: _____
22. Names of three references from the relevant field or specialization not directly related to the applicant:
(1). _____
(2). _____
(3). _____
23. I solemnly affirm that:-
- (i) I am a National/State* awardee artiste or recognized/categorized artistes of Akashwani/Doordarshan and my source of earning was primarily from art activities during my active age.
- (ii) I am a destitute artiste and have meager or no source of income of my own or family or support from family members or from other source. I do not have family income of Rs.4,000/- (Rupees four thousand only) per month or more.
- (iii) My age on the date of application is not less than 60 (sixty) years of age.
- (iv) I am not getting financial assistance under other Schemes of the Ministry of Culture or other Ministry/Department of Central Government for the same purpose.
- (v) I declare that the above information in respect of me is true and correct to the best of my knowledge and belief and I undertake to abide by the Rules of Ministry of Culture and provisions of 'Scheme of Pension and Medical Aid to Artistes'. Any false information/suppression of fact would render me liable for rejection of my candidature for Artistes Pension and discontinuation of my pension, if approved by Ministry of Culture subsequently, along with appropriate penal action.
- (vi) I have no objection to link my Aadhaar No. with DBT system and sharing of its details with Bank/Govt. Departments in this regard.
- (vii) If I do not furnish Digital Life Certificate (DLC) processed through Jeevan Pramaan Portal (<https://jeevanpramaan.gov.in>) or conventional Life Certificate (only for artistes of Assam, Meghalaya and Jammu & Kashmir till Government issues instruction for mandatory use of Aadhaar in these States) once in November every year, Government has the authority to stop my pension and get back pension amount, if already deposited in my account.

Place: _____

Date: _____

(Signature or Left hand thumb impression of the applicant)

(*strike out which is not applicable)

Documents required to be enclosed with the application form:-

[Note: All documents must be in English or Hindi. Documents in other than English or Hindi should be accompanied with typed English translation from authorized translator]

- (i) A recent (not older than six months) clear & coloured passport size photograph of the applicant to be affixed on the specified place in the application form;
- (ii) Self attested copy of any one document from the following listed documents for address proof:-
- (a) Aadhaar Card issued by Unique Identification Authority of India (UIDAI); (b) Elector's photo identity card; (c) Passport; (d) Driving License; (e) Electricity Bill[^]; (f) Landline telephone or broadband connection bill[^]; (g) Water Bill[^]; (h) Consumer gas connection card or book or piped gas bill[^]; (i) Bank account statement[^] (j) Domicile certificate issued by the Government; (k) Passport of the spouse; (l) Post office pass book having address of the applicant; (m) Property registration document

[[^] Should not be more than three months old on the date of application]

(iii) Self attested copy of any one document from the following listed documents for proof of Date of Birth:-

(a) Aadhaar Card issued by UIDAI; (b) PAN Card (c) Elector's photo identity card; (d) Passport; (e) Driving License; (f) Birth Certificate issued by the Municipal Authority or any office authorized to issue Birth and Death Certificate by the Registrar of Birth and Deaths; (g) Marriage certificate issued by Registrar of Marriages; (h) Matriculation/10th class certificate or mark sheet of recognized Board; (i) Domicile certificate issued by the Government.

Note: Certificate enclosing by an applicant in support of Date of Birth issued by a Doctor/any other authority certifying age on the basis of physical appearance of the applicant will not be accepted and application of such applicant will be rejected summarily.

(iv) Self attested copy of Aadhaar Card issued by UIDAI.

(v) Original copy of Income Certificate in the prescribed format [Annexure-II(A)] issued by the Competent Authority of the State/UTs concerned.

Note: The Competent Authority for Income Certificate in various States/Union Territories is given in Annexure-II(B).

(vi) Copies of relevant documents which support the applicant's contributions made in the field of Art, Culture etc. or awards, recognition, or distinction received by the applicant from Central/State Government/Union Territory or any prominent Literary or Arts Society.

(vii) Duly filled-in and signed prescribed Bank Authorization letter (Annexure-IV) which is verified & signed by the Manager of the concerned Bank (in original).

(viii) Recommendation letter obtained from the Culture Department of concerned Stated Government/UT Administrations in the prescribed format [Part-II of the Application Form (Appendix)].

Note:1. All entries in the application form should be legible and filled clearly. Incomplete applications and applications without the recommendation of respective State Government/UT Administrations and necessary enclosures as mentioned in the application form will not be entertained, in any respect and rejected summarily. Each page of the application and enclosures should be serially numbered and signed by the applicant. Further the page number of the relevant document should clearly be indicated on the check list (Annexure-I).

Note:2. Ministry of Culture may make such changes in the Application Form as may be felt necessary from time to time.

Note: 3. All disputes between the Ministry/Central Govt./Deptt. entrusted with the task of disbursement of artistes pension and the artistes pensioner under the Scheme shall be subject to Jurisdiction of Courts at Delhi only.

PART-II (Recommendation to be given by the Culture Department of concerned State Government/UT Administrations)

I certify that:

1. The applicant Shri/Smt.* _____ (name of applicant) _____ is a prominent artiste of _____ and he/she* is a National/State Awardee*.
2. He/She* is getting monthly financial assistance/Pension of Rs. _____ from the State Government/UT Administration of _____ (name of States/UTs) _____.
3. I recommend/do not recommend* the application for consideration of artistes pension under 'Scheme of Pension and Medical Aid to Artistes' being administered by Ministry of Culture, Government of India.
4. It is certified that I am the authorized person to issue this recommendation letter on behalf of my office. The applicant being recommended for the financial assistance/pension is not related to me.

Place:

Date:

Signature : _____

Name (in capital letters): _____

Designation: _____

Complete office address: _____

Office Stamp (*mandatory*) : _____

Contact No.: _____

(*strike out which is not applicable)

PART-III (To be filled by the physical verification team/inspecting official)

I/We* certify after due physical inspection/verification of the details in the application that:

1. Shri/Smt. _____ (name of applicant) is an artiste of _____.
2. His/Her* present age, as per original relevant document, is _____
3. His/Her* annual income from all sources, as per original income certificate, is _____
4. I/We* have checked the identity of the applicant from original document viz. Aadhaar Card, Ration Card, Voter I.Card, Passport etc. of the applicant and enclosed a copy thereof with this application.
5. I/We* have reconciled the documents attached by the applicant with his/her* application form and the original documents furnished at the time of physical inspection/verification and found to be in order.
6. I/We* recommend/do not recommend* the application for consideration of award of Artistes Pension.

(*strike out which is not applicable)

Place: _____

[Signature along with name, designation &
official address of inspecting official(s)]

Date: _____

PART-IV (To be filled in the office of ZCC/Ministry of Culture)

1. Whether all the entries of application have been duly filled by the applicant : Yes/No

If not, mention deficiencies _____

2. Whether all the relevant documents have been enclosed by the applicant: Yes/No

If not, indicate about shortcoming documents _____

3. Whether recommendation of State Govt./UT Administration concerned has been received properly and proposal is recommended: Yes/No

4. If the application is complete in all respect, whether physical verification/inspection of the applicant has been got done and case is recommended for placing before Expert Committee: Yes/No

5. Application/File No.(only those cases which are to be placed before Expert Committee):_____

6. Date of receipt of application after physical inspection: _____

7. Final outcome of the proposal:_____

CHECK LIST OF DOCUMENTS ENCLOSED WITH APPLICATION FORM FOR ARTISTES PENSION
(All the pages of the application and enclosures should be serially numbered and filled below)

Sl. No.	Particular/description of documents	Whether complied (Pl. mention Yes/No)	Page No. of Application/ Enclosures
1.	Whether all the entries have been made in the application form for Artistes Pension.		
2.	Whether recent (not older than six months) clear and coloured passport size photograph of the applicant has been affixed on the application form and self-attested it across the application form.		
3.	Whether a copy of self-attested documentary proof has been enclosed in support of address proof of applicant.		
4.	Whether a self-attested copy of Aadhaar Card of applicant has been attached.		
5.	Whether a copy of proof in respect of educational qualification(s) of applicant has been furnished.		
6.	Whether a copy of original income certificate issued by Competent Authority of the State/UT concerned has been enclosed.		
7.	Whether particulars of contributions made in the field of Culture have been furnished with supporting document in Sl. No.16 of the application form.		
8.	Whether particulars of awards, recognition or distinction received from Central/State Govt. or any prominent Literary or Arts Society have been furnished with relevant certificates in Sl. No.17 of the application form.		
9.	Whether Bank Authorization letter, which is verified and signed by the Manager of the concerned Bank, has been enclosed in original.		
10.	Whether the information in respect of receiving any other grant or award from Govt. of India/State Govt./ UT Administration by the applicant has been furnished along with details of amount etc. in Sl. No.19 of the application form.		
11.	Whether relevant declaration has been furnished in Sl. No. 23 of the application form.		
12.	Whether the recommendation (as per format given in Part-II of the application form) has been sought from Culture Department of the concerned State Govt./UT Administrations and enclosed in original.		

Signature of the applicant_____

Name_____

INCOME CERTIFICATE

Sl. No. /Memo No.: _____

Date: _____

This is to certify that entire family income of Shri/Smt. _____,
S/o, D/o, W/o _____, R/o _____

is Rs. _____ (Rupees _____) per annum.

His/her present occupation is _____. He/She has no other
occupation and income and there is no other earning member in his/her family.

Place:

Date:

Signature with seal and full Address of the
Competent issuing Authority

Note: The Competent issuing Authority for Income Certificate in various States/Union Territories are given in Annexure-II(B).

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

Sl. No.	State/Union Territory	Income Certificate Issuing Authority
1.	Andaman & Nicobar	Tahsildar
2.	Andhra Pradesh	Tahsildar
3.	Arunachal Pradesh	District Magistrate & Collector
4.	Assam	Revenue Circle Officers
5.	Bihar	Circle Officer of Circle Office
6.	Chandigarh	Sub Divisional Magistrates
7.	Chattisgarh	Naib Tahsildar
8.	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar, Daman and Mamlatdar, Diu
9.	Delhi	SDM of Govt. of NCT of Delhi
10.	Goa	Mamlatdar of all Talukas
11.	Gujarat	District Collector/Deputy Collector/Asst. Collector/Prant Officer/Mamlatdar
12.	Haryana	CRO (Tehsildar/Naib Tehsildar concerned)
13.	Himachal Pradesh	Tehsildar of Revenue Department
14.	Jammu & Kashmir	Sub- Divisional Magistrate (not below the rank of Tehsildar)
15.	Jharkhand	Sub-Divisional Officer in each District
16.	Karnataka	Tahsildar
17.	Kerala	Village Officer
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19.	Madhya Pradesh	Tahsildars/Naib Tahsildars
20.	Maharashtra	Tahsildar
21.	Manipur	District Authorities i/c DC/ADC/SDO (not below the rank of SDO/SDM)
22.	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others.
23.	Mizoram	District Magistrate or any other Officer authorized by District Magistrate
24.	Nagaland	Dy. Commissioners, Addl. Dy. Commissioners and Sub- Divisional Officers (C)
25.	Odisha	Revenue Officers
26.	Punjab	CRO (Tehsildar/Naib Tehsildar concerned)
27.	Pondicherry	Tahsildar, Deputy Tahsildar
28.	Rajasthan	Tahsildar
29.	Sikkim	Special Executive Magistrate (Block Development officers, Rural Management & Development Deptt.)
30.	Tamil Nadu	Zonal Deputy Tahsildar
31.	Tripura	Deputy Commissioner of respective Districts
32.	Uttar Pradesh	Tahsildar
33.	Uttarakhand	Tahsildar/SDM/City Magistrate
34.	West Bengal	1) Dist. Magistrate or Addl. Dist. Magistrate - District Level 2) Sub-Divisional Officer of the concerned- Sub-Divisional Level 3) Block Development Officer of the concerned Blocks- Block Level 4) The Collector, Kolkata - Within the area of Kolkata Municipal Corporation. 5) The Collector, Kolkata - Students residing within civil Jurisdiction of Hon'ble High Court, Kolkata 6) Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction- Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective districts i.e. South 24 Paraganas and North 24 Paraganas.

* In the remaining States/Union Territories, the Income Certificate Issuing authority/ies are yet to be designated.

LIFE CERTIFICATE

(To be submitted by approved beneficiary/pensioner under Scheme of Pension and Medical Aid to Artistes once a year in November)

Certified that I have seen Shri/Smt./Ms. _____

_____ and that he/she is alive on this date.

1. Present address of the approved beneficiary/pensioner:
2. Telephone/Mobile number (if any):
3. E-mail address (if any):
4. Aadhaar number :

(Signature or Left hand thumb impression
of the existing beneficiary/pensioner)

(Signature of Authorised Officer# for issuing life certificate)

Name:

Place :

Date :

Designation:

Seal

#Life Certificate to be signed by any person specified hereunder:-

- (i) A person exercising the powers of a Magistrate under the Criminal Procedure Code;
- (ii) A Registrar or Sub-Registrar appointed under Indian Registration Act;
- (iii) A Gazetted Government servant;
- (iv) A Police Officer not below the rank of Sub-Inspector in-charge of a Police Station;
- (v) A Postmaster, a departmental Sub-Postmaster or an Inspector of Post Offices;
- (vi) A Class I officer of the Reserve Bank of India, an officer (including Grade II officer) of the State Bank of India or of its subsidiary;
- (vii) A pensioned officer who, before retirement, exercised the powers of a magistrate;
- (viii) A justice of Peace;
- (ix) A Block Development Officer, Munsif, Tehsildar or Naib Tehsildar;
- (x) A Head of Village Panchayat, Gram Panchayat, Gaon Panchayat or an Executive Committee of a Village;
- (xi) A Member of Parliament, of State Legislature or of Legislatures of Union Territories Governments/Administrations
- (xii) Treasury officer

BANK AUTHORIZATION LETTER

I _____ (name of the beneficiary)* would like to receive the financial assistance disbursed by Ministry of Culture to me electronically into my Bank Account, details of which are given below:-

Payee's Particulars	Details (to be furnished correctly)
Name of payee as in Bank Account# Shri/Smt.	
Address	
District (specify if falls under Tribal Area)	
Pin Code	
State	
Telephone Number with STD Code	
Mobile Number%	
E-mail Address	
Aadhaar Number® (To be linked with Bank Account)	
PAN Number	
Bank's Details**	Details (to be furnished correctly)
Name of Bank	
Bank Branch\$ (Full address and Telephone Number)	
Bank Account Number& (Must be Aadhaar seeded)	
Account Type	
Mode of Electronic Transfer available ECS/RTGS/NEFT	
IFSC Code	
MICR Code	

Signature of beneficiary (in blue ink)* _____

Name of beneficiary _____

Name of Organization to which associated _____

Date _____

Confirmation of insertion/linking of Aadhaar number with Bank Account:

*It is certified that:-(i) Account number& and IFSC/MICR Codes have been verified by me and are correctly recorded above.
(ii) The Account number& of aforesaid account holder# with branch of Bank\$ indicated above has been linked with above-mentioned Aadhaar/UID number® and mobile number%.*

*Signature of Manager/Bank's authorized official
of Bank branch maintaining the Account (in blue ink)***

Date: _____

(Seal)

REQUIRED DOCUMENTS FOR ARTISTS PENSION APPLICATION

<u>SR.NO</u>	<u>REQUIRED DOCUMENTS</u>
1	Applicant should be recipient of State Pension Scheme from the state which belongs (which is the basic condition of the scheme).
2	Application should be recommended from the state belonging.
3	Current Income Certificate less than 48,000/- including spouse
4	Life Certificate
5	Aadhar Card Updated (with date of Birth)
6	Bank Authorisation Letter
7	Application should be in proper format as given on website www.sczcc.gov.in
8	Programme Certificate / Photos/ Paper Cuttings